

CLASS INFORMATION

Title: Using MoversSuite Quotes

Date: Thursday, April 15

Time: 1:00 p.m. (MDT)

To join this webcast click on the following **LiveMeeting** icon:



Note: Option is also available through the MoversSuite homepage at www.moverssuite.com.

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Once you are logged in, use the following to access this training session:

MeetingID = MSTRAIN1

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CLASS OUTLINE

Using Quote

Topic #1 Setting up a quote

- Use existing Rate Plans
- Adding Quote Items- Service Providers and Vendors
- Defining Quote Layout-Moving Lines and Grouping
- Quote Status
- Printing a Quote- Logos

Topic #2 Managing Quote Items

- Setting a Quote Status
- Editing Quote
- Coping a Quote

Topic #3 Importing and Processing Quotes

- Importing a Quote
- Processing the transactions