

CLASS INFORMATION

Title: Local Dispatch II

Date: Thursday, March 25, 2010

Time: 1:00 p.m. (MDT)

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CLASS OUTLINE

Local Dispatch Session II

Topic #1 Setting Service Times

- Time for the Crew to leave or time to arrive
- Using Dispatch Status a method to communicate crew times
- Using the grid to research Setting service times

Topic #2 Assigning Crews

- Hourly Crew available times
- Setting Crew availability in the Personnel record
- Searching for available Crew
- Assigning Multiple Crew members

Topic #3 Assigning Equipment

- Searching for available equipment
- Assigning multiple pieces of equipment
- Equipment Availability

Topic #4 Processing Work Tickets

- Dispatch Status
- A work Ticket for every service?
- Cancelled Services Process